

1                   **Cache County Council Ordinance and Policy Review**  
2                                   **Committee**  
3                                   **July 12, 2024**  
4                                   **Minutes**

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6           The Cache County Council Ordinance and Policy Review met in regular session on July 12,  
7           2024 @ 8:30 am, in the County Council Conference Room, Cache County Historic Court  
8           House, 199 North Main Street, Logan, Utah 84321  
9

10  
11           **ATTENDANCE**

12  
13           **Board Members Present:**

14           Barba Tidwell – County Council  
15           Karl Ward – County Council  
16           Mark Hurd – County Council  
17           Dirk Anderson – Chief Deputy Executive  
18           Chad Jensen – County Sheriff  
19           Taylor Sorensen – County Attorney

20  
21           **Board Members Absent:**

22           David Zook – County Executive  
23           Bryson Behm – County Clerk/Auditor  
24           Amy Adams – Director, OPM  
25           Jeris Kendall – Deputy Civil Attorney

26  
27           **Others in Attendance:**

28           Micah Safsten – Policy Analyst  
29           Megan Izatt – Minutes  
30           Bart Esplin – Fairgrounds/County Events Center  
31           Casadee Hudson – Fairgrounds/County Events Center  
32           Wes Bingham – Finance Admin

33  
34           **08:33:00**

35  
36           **Call to Order**

37  
38           **Tidwell** called the meeting to order.

39  
40           **Action Items**

41           **#1 Approval of Minutes for May 10, 2024 and June 7, 2024**

42                   **ACTION: A motion was made by Hurd to approve the minutes from May 10,**  
43                   **2024 and June 7, 2024 and was seconded by Ward. The vote in favor was**  
44  
45

1 unanimous for May 10, 2024, 3-0 and the vote for June 7, 2024 was 2-0  
2 (Tidwell abstained).  
3

4 **08:36:00**

5 **Items for Initial Consideration**

6 **#1 Ordinance Updating Regulations on Alcohol Consumption on County-owned**  
7 **Property**

8  
9 **Staff** and **Committee** discussed how the State does not issue the type of permit the  
10 Event's center has been requesting from individuals renting out the fairgrounds/event  
11 center to serve beer. The change allows individuals to serve beer without regulation but  
12 individuals are required to hire security and a licensed bar tender.  
13

14 **ACTION: A motion was made by Ward to recommend approval for the**  
15 **ordinance change to the County Council and was seconded by Hurd. The**  
16 **vote in favor was unanimous, 3-0.**  
17

18 **08:46:00**

19  
20 **#2 Discussion of a New Timeline For Publishing Council Meeting Agendas –**  
21 **Micah Safsten**

22  
23 **Safsten** explained how the current process works with the Clerk's office and how he  
24 would like to see County Council agendas published one week before the meeting.  
25

26 **Staff** and **Committee** discussed adapting to the timeline change and having a written  
27 policy.  
28

29 **09:05:00**

30  
31 **Pending Items**

32 **#1 Comprehensive Policy for Three Digit Line Codes – Micah Safsten**

33  
34 **Safsten** updated the committee on the newest change regarding budget transfers.  
35

36 **Bingham** explained his reasoning against transfers and how it is beneficial to see  
37 where budgets are being exceeded.  
38

39 **Staff** and **Committee** discussed reviewing and updating the purchasing policy.  
40

41 **ACTION: A motion was made by Hurd to recommend approval to the**  
42 **County Council for the Comprehensive Policy for Three Digit Line Codes**  
43 **and was seconded by Ward. The vote in favor was unanimous, 3-0.**  
44

45 **09:20:00**  
46

1 **Items on Hold**

2 **#1 Whistleblower Policy**

3  
4 **Safsten** commented that Kendall is working on it.

5  
6 **#2 Credit Card Assignment Policy**

7  
8 **Safsten** commented that he is working on it.

Commented [MI1]:

9  
10 **#3 Amendment to PPP for At-Will Employees**

11  
12 **Safsten** commented that Amy Adams will present on this at her next meeting.

13  
14 **Staff** and **Committee** discussed the tracking process for contracts and implementing  
15 civil review.

16  
17 **Next Scheduled Meeting**

18  
19 **August 9, 2024 at 8:30 am.**